

Organisation: Dedham Therapy Farm CIC

Date of Assessment: 31.01.2022

Assessing: Georgia Wills (OT) and Megan Dack (Business Manager)

Groups at Risk: Staff including volunteers, Service users, Dogs, site staff

Date of review: See final page

Location	Activity	What is the hazard	Level of risk	What measures are in place to lessen the risk?	Level of risk with measures in place.	Who will do this?
Community	General use of dogs in the community.	<ul style="list-style-type: none"> Risk of harm to the dogs- such as, strangulation, fur being pulled, which may provoke a reaction from the dogs. 	<p>Likelihood:3 Consequences:3 Level:9</p>	<ul style="list-style-type: none"> Staff to monitor safety of the dogs and advise service-users on appropriate safety and care guidelines when working with dogs. All dogs taken to site to be experienced 	<p>Likelihood:1 Consequences:1 Level:1</p>	Staff, volunteers, service user, dog

		<ul style="list-style-type: none"> • Dog bite/ scratch • Dog fight. • transmission of parasite, disease • tripping • Dog excrement • Risk of injury to or from another animal. 		<p>with a range of people Dog and service user behaviour will be monitored prior to and during session.</p> <ul style="list-style-type: none"> • Dogs will not attend the session if unwell. • Dog to have regular health check, and relevant anti parasite medication administered regularly. • All hands to be washed before / after the session. • Dogs will not be left unattended at any time. 		
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				<ul style="list-style-type: none">• Preferred use is an enclosed indoor or outdoor environment, away from traffic and other animals.• activity to take place on even ground• DTF staff to come prepared with bags to pick up faeces and cleaning equipment to clean up spills and accidents.• DTF to carry hand sanitiser and use as and when appropriate.	
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				<ul style="list-style-type: none"> Ratio of 2:1 people to dogs Ratio of 10:4 people to dogs DTF team to check if setting has any other animals on site. 		
Travelling to site location	Driving to/ from site.	<ul style="list-style-type: none"> Dogs may become hot/cold from being in a car for long periods. Dogs may sustain injuries if not secured, e.g. 	<p>Likelihood:3 Consequences:4 Level:8</p>	<ul style="list-style-type: none"> Dogs to be secured using appropriate method when in-transit. Journey breaks will be arranged if the dog is in a car for a long period. Staff to take dog water bottle to offer regular drinks 	<p>Likelihood:2 Consequences:2 Level:4</p>	Staff, volunteer, dog

		if a car brakes suddenly.		<ul style="list-style-type: none"> Staff to have dog blankets and jumpers available 		
On-site in the community setting	Dog Walk	<ul style="list-style-type: none"> Dog becomes loose and runs away. Tripping 	<p>Likelihood:3 Consequences:4 Level:12</p>	<ul style="list-style-type: none"> Experienced staff members to be present during the walk. Staff members to explain appropriate safety and care when working with dogs Dogs to be kept on lead, unless in a secure area and it is agreed by staff to be taken off-lead. Staff to monitor dog's behaviour 	<p>Likelihood:1 Consequences:1 Level:2</p>	Staff, volunteers, service user, dog

				<p>throughout the session.</p> <ul style="list-style-type: none"> • Staff to be trained in maintaining control of the dog in the event of another dog approaching. • Where possible recce of the route to be taken prior to session 		
Off-site in the community setting	Dog Walk	<ul style="list-style-type: none"> • Dog becoming loose or running away. • Dog attacked or fighting with another dog 	<p>Likelihood:3 Consequences:5 Level:15</p>	<ul style="list-style-type: none"> • Safety rules to be explained clearly by staff prior to dog walk, with the opportunity for questions. • Experienced staff to be present on dog-walks off-site 	<p>Likelihood:1 Consequences:3 Level:3</p>	Staff, volunteers, service user, site staff, dog

		<ul style="list-style-type: none"> • Dog in contact with livestock • Nearby traffic. • Tripping. 		<p>(staff:service user ratio minimum 1:2 and assessed based on needs of service user).</p> <ul style="list-style-type: none"> • Dogs to be kept on lead, unless in a secure area and it is agreed by staff to be taken off-lead. • Relevant site staff to attend dog walk. • Site to be aware that the dogs and service-users will be off-site. • All dogs within the sessions are experienced being walked by a range of people and generally well- 		
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				<p>behaved during walks.</p> <ul style="list-style-type: none">• Dogs to be experienced and suitable to be around other dogs.• Staff to deviate from route if livestock are present on route.• Staff to model good road safety.• Recce of route to be done prior to session• All DTF staff carry mobile phones / walkie talkies on them in case of emergency.• Dogs wear a collar with emergency details on in case		
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				<p>they are separated from the group.</p> <ul style="list-style-type: none"> • Staff to be trained in how to manage and control dog. • Site staff and DTF staff to monitor the behaviour of service user prior to leaving setting. If service user not suitable to leave site. Use on site route. 		
Community Setting	Dog Grooming/petting	<ul style="list-style-type: none"> • Dogs may become distressed or injured if equipment is used incorrectly. 	<p>Likelihood:3 Consequences:3 Level:9</p>	<ul style="list-style-type: none"> • Staff to demonstrate / explain correct use of grooming equipment, as needed. 	<p>Likelihood:1 Consequences:1 Level:1</p>	Staff, volunteers, service user, dog

		<ul style="list-style-type: none"> • dog bite/scratch • transmission of parasites 		<ul style="list-style-type: none"> • Staff to demonstrate proper behaviour around dogs • Staff to explain safety rules at start of session • Dogs have regular treatment and checks for parasites. • Dog to have been trained and experienced in being groomed prior to activity. • Dogs temperament to be checked regularly • DTF staff ensure the dog being used isn't 		
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				<p>unwell or have any injury prior to use in session.</p> <ul style="list-style-type: none"> DTF staff to ensure the dog is able to have adequate rest and toilet breaks between sessions. 		
On-site in community setting	Dog agility	<ul style="list-style-type: none"> Tripping Dog injury from use of equipment. 	<p>Likelihood:3 Consequences:2 Level:6</p>	<ul style="list-style-type: none"> use equipment on even ground use equipment in enough space. Staff to monitor safety of service user and dog Staff to model use of equipment prior to use. Dog to cease activity if becomes injured. Staff not to use dog that is injured or 	<p>Likelihood:1 Consequences:2 Level:2</p>	Staff, service user, volunteer, dog

				unwell before session.		
On-site in community setting	Dog treat making	<ul style="list-style-type: none"> Allergies to ingredients service user may eat ingredients Service users fingers caught in dog's mouth 	<p>Likelihood:3 Consequences:4 Level:12</p>	<ul style="list-style-type: none"> A range of recipes are available depending on setting's guidelines and service-user's allergies. All service-users have relevant allergies to be disclosed prior to session. Staff to demonstrate how to appropriately give dog treats. 	<p>Likelihood:1 Consequences:3 Level:3</p>	Staff, service user, volunteer, dog

				<ul style="list-style-type: none"> Staff to monitor giving of treats 		
Community setting on or off site	Dog picnic	<ul style="list-style-type: none"> allergic reaction of service user dog stealing food from service user contamination of food from dog 	<p>Likelihood:3 Consequences:2 Level:6</p>	<ul style="list-style-type: none"> allergies ascertained prior to session dogs to be kept on a lead during picnic Hand sanitiser of washed before and after picnic 	<p>Likelihood:1 Consequences:1 Level:1</p>	Staff, volunteer, service user, dog
Community setting on site	Dog Show	<ul style="list-style-type: none"> Dog bite/scratch Dog becoming distressed 	<p>Likelihood:3 Consequences:3 Level:9</p>	<ul style="list-style-type: none"> Use of experienced dog in session Staff to monitor the behaviour of dog Staff to demonstrate the use of dressing up clothes on dog Clothing and accessories to be 	<p>Likelihood:2 Consequences:2 Level:4</p>	Staff, volunteer, service user, dog

				appropriate for size and breed of dog		
	Self-Harm	<ul style="list-style-type: none"> Service user taking equipment to self-harm with at a later time Service user harming self with equipment during session. 	<p>Likelihood:3 Consequences:4 Level:12</p>	<ul style="list-style-type: none"> Use of forms to gather information prior to session. Ask if risk assessment available for service users from setting that has booked sessions. Adapt equipment based on the information gathered e.g. no sharp equipment, keep dogs leads on person or stored away in equipment box out of the way. 	<p>Likelihood:1 Consequences:1 Level:1</p>	Service users, staff, volunteers,
			<p>Likelihood: Consequences: Level:</p>		<p>Likelihood: Consequences: Level:</p>	

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Review date	Position	Name	Comments
31.12.22	Business Manager	Megan Dack	Risk added
02.01.23	Business Manager	Megan Dack	Reviewed
02.01.23	Business Manager	Megan Dack	Reviewed